

## SECTION III

### Festival Rules And Regulations For The Director

#### Preface

A major purpose of the festival is to afford groups, their directors, and individual students an opportunity to listen to one another in an atmosphere of mutual involvement with the art of music. Every student and director should, therefore, make the attempt to do so. Not to do so would destroy this important feature of Bay Section music festivals.

Rules and regulations for festivals are designed to make these events more meaningful, enjoyable, and efficient. Directors are urged to contact their Area Representatives when a situation arises which appears to be worthy of special consideration.

All students participating in Bay Section festivals and all performing members of any size ensemble must be enrolled in their respective school music program at the time of the festival, without exception. Inability to comply with this rule due to emergency or extenuating circumstances beyond the control of the director will result in a "comments only" performance and void the opportunity for the group to perform for a rating.

The following sections are to aid the director in understanding the workings and the requirements of a festival.

#### Jazz Festivals

- I. Entry:
  - A. Entry forms with site locations, dates, and other pertinent information are mailed to all elementary, middle, and high schools each fall via *Tempo*
  - B. Entry forms, accompanied by fees, must be postmarked no later than the deadline date as established by the Board. *Directors should be advised that festivals in preferred locations may fill to capacity long before deadline. Directors should submit entry forms as soon as possible. NO REFUNDS will be made after deadline.*
  - C. See chapter on Band-Choral-Orchestra Festivals for additional information. (Section I, paragraphs C, D, F, G)
  
- II. Requirements:
  - A. The instrumentation for a jazz band shall be no less than nine players, and will include a minimum of three woodwinds and three brass, plus rhythm section.
  - B. Original compositions or special arrangements may be used.
  - C. See chapter entitled Large Group Festivals for additional information (Section II, paragraphs A, B, C, F, G, H, I and Section III, paragraphs A, B, C).
  
- III. Procedures:
  - A. See chapter entitled Large Group Festivals for information (Section IV, paragraph A, B,

E, F).

IV. Certificates and Awards:

- A. See chapter entitled Large Group Festivals for information (Section VI, paragraph A, B, C, D).

V. Ratings and Adjudication:

- A. See chapter entitled Adjudication for full details.

VI. Solo-Jazz Improvisation:

- A. All participants must be regularly enrolled as a member of a school jazz band.
- B. A student soloist entering this event will be judged as to his/her ability to improvise jazz choruses on:
  - 1. A selection of his/her choice under the following performing conditions:
    - a. The soloist will perform with a three member rhythm section that will be provided.
    - b. The soloist will perform without reading music in any form.
    - c. The soloist will provide four copies of the lead sheet, three (3) of which are for the rhythm section and one (1) copy for the adjudicator.
    - d. The lead sheets shall:
      - 1) Be only one chorus in length.
      - 2) Contain the melody of the song with chord changes and any special rhythm figures.
      - 3) Have the tempo clearly marked.
      - 4) Have metric and/or stylistic indications shown which would be necessary to insure that the rhythm section will be able to provide the proper accompaniment while they are sight-reading their parts.
    - e. The soloist will perform the selection as follows:
      - 1) Play one chorus from the “head” (main melody).
      - 2) Play three or four choruses which are entirely improvised.
      - 3) Conclude with another chorus of the “head” (main melody).
  - 2. A mandatory selection which shall:
    - a. Be announced to the director and forwarded to the participants.
    - b. Not require memorization.
    - c. Be performed in the same manner as the selection chosen by the soloist (see Section 1 above).
  - 3. This event will be evaluated by only one Adjudicator, whose score will determine the final rating.
- C. See Appendix for adjudication sheet to be used which outlines the criteria for performance rating.
- D. See chapter entitled Band-Orchestra-Choral Festivals for information regarding awards (See Section I).

VII. Jazz Combo (small ensembles):

- A. This event will follow the general outlines of the Solo and Ensemble festival with the following exceptions:
  - 1. Improvisation is encouraged.

2. Student-oriented and student-organization groups are encouraged.
3. 20 minutes total time is allowed for each ensemble, including Adjudicator's comments following the performance.
4. No less than three performers; no more than eight.
5. This event will be evaluated by either one Adjudicator, whose score will determine the final rating or two Adjudicators, with the average score of the two Adjudicators determining the final rating.

Any deviation from the above rules and regulations must have prior approval from the Jazz Representative and or the Bay Section Board of Directors.

<h2 style="margin: 0;">Solo And Ensemble Festivals</h2>
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- I. Entry:
  - A. Solo and Ensemble Festivals are held in February/March of each year, at least one festival in each area. Entry forms with site locations and dates are mailed to all middle and high schools each fall. Entry forms, accompanied by entry fees, must be postmarked no later than the deadline established by the Board. *Directors should be advised that festivals in preferred locations may fill to capacity long before deadline. Directors should submit entry forms as soon as possible.*
  - B. Forms must be accompanied by check or purchase order (no requisition or they will be returned). Forms and fees must be limited to one school.
  - C. NO REFUNDS will be made after the deadline date for entry forms if a director cancels any of the school entries.
  - D. Entries are accepted on a postmark basis. Directors are encouraged to submit entries early to obtain preferred scheduling times for students.
    1. All solo and ensemble sites have limits for the number of events to be included in a festival. Once these limits are reached the festival is closed.
    2. When all entries to a specific festival are submitted and there are too many entries, the director will be notified and assigned to another festival as close to his/her area as possible.
    3. A director shall assume that his/her first choice has been accepted if he/she is not notified within two weeks after the deadline date.
  - E. The director should follow directions carefully on the entry form so that any conflicts (students participating in more than one performing group, one accompanist for several entrants, etc.) may be given due consideration in scheduling.
    1. If the director does not heed instructions on the entry form, and the Site Host is unable to contact him/her when scheduling, that director forfeits their right to ask for changes at the festival.
    2. Directors *must* observe deadlines for schedule changes. (See Section III, paragraph C.)
  - F. The director should indicate whether respective students are to be scheduled in sequence or spaced among students from other schools.
  - G. Entries are restricted by area except when sites are full, and director is notified of a change.
  - H. A director's fee will be charged to all non-members for each festival entered.

## II. Requirements:

- A. Eligibility: All participants must be regularly enrolled in their school music program, except as noted in Section 4 below.
- B. While soloists and choral ensembles are encouraged to perform from memory, no rating penalty shall be assessed for performing with music. Adjudicators may choose to commend a memorized performance as an enhancement of the performance.
- C. With the exception of a large percussion ensemble, no ensemble may be conducted in any manner, or the Adjudicator IS REQUIRED TO LOWER THE RATING BY ONE GRADE.
- D. Ensembles, including duets, are defined as follows:
  1. VOCAL: two or more parts, with or without accompaniment, performed with no more than three singers on each part. If there are more than three on a part, the Adjudicator IS REQUIRED TO LOWER THE RATING BY ONE GRADE.
  2. INSTRUMENTAL: two or more parts, with no doubling (one player per part). If doubling is done, the Adjudicator IS REQUIRED TO LOWER THE RATING BY ONE GRADE.
- E. There are no restrictions as to instrumentation in solos or ensembles. However, participants must recognize that in the case of some instruments (harp, guitar, etc.), specialists are not available and the Adjudicator must necessarily judge on the basis of musicianship alone. No electronic devices shall be used in the performance, including recordings, tapes, CD's, computers, etc., for accompaniment purposes, as well as tuners or other such devices, or the Adjudicator IS REQUIRED TO LOWER THE RATING BY ONE GRADE.
- F. In all cases, participants must use art music as opposed to contemporary or pop music or the adjudicator IS REQUIRED TO LOWER THE RATING BY ONE GRADE.
- G. Any person may play the accompaniment for any soloist or ensemble provided such accompaniment is purely so and not an integral part of the composition. If it is an integral part, such accompaniment must be performed by a student and not an adult or professional pianist. If it is purely an accompaniment, and is played by someone other than a student, the Adjudicator shall disregard this person's performance in the overall evaluation. Students are encouraged to accompany whenever possible.
- H. ENSEMBLES SHALL BE COMPOSED OF STUDENTS FROM THE SAME SCHOOL or the ensemble MUST BE DISQUALIFIED FROM RECEIVING ANY RATING BUT MAY PERFORM FOR 'COMMENTS ONLY.'
- I. Special circumstances that relate to students of music programs:
  1. It is recognized that there are students who cannot, for valid reasons, enroll in their regular school music program. A number of such non-enrolled students may wish to participate in the Solo and Ensemble Festival.
  2. It is further recognized that a school music instructor may have a fine program of instruction, but chooses not to participate as a sponsoring director. Students in this teacher's program may nevertheless desire to participate.
  3. Parents or private teachers of students falling into either category (1) or (2), above, should refer such students directly to the Area Representative, who will supply an application form to be filled out, signed by the school music teacher, and sent directly to the Bay Section Executive Secretary. A surcharge of \$5.00 per solo or per ensemble in addition to the regular festival fee must be submitted with the application. The Executive Secretary will accept such applications on a space-available basis, with refunds to each student or ensemble not available.

The school music teacher must be a member of CMEA, otherwise, a non-member fee will also be due with the application. If a student attends a school in which there is no music program, the school principal must sign the application in lieu of the music teacher. All provisions in Section A still are applicable.

### III. Procedures:

- A. Ten minutes is allowed for each performance, including entry, setup, performance of not more than five minutes, Adjudicator's comments, and exit. If this time limit is exceeded, the Adjudicator **MUST STOP** the performance. However, this will have no adverse bearing on the rating. To avoid the shattering effect stopping may have on a student, directors are urged to time their entries and make recommendations accordingly. It is recommended that cuts in the music be made to delete repeated sections or lengthy rests, so that a variety of the selection may be performed.
- B. Three weeks before the festival, directors shall receive notification of scheduling, maps, and specific information concerning the festival.
- C. A director must make changes with the Site Host **NO LATER** than one week before the festival. There will be **NO** changes in the schedule the week preceding the festival. (See Section I, Paragraph E, 2.)
- D. Upon arrival at the site, directors (or their students if the director chooses not to attend) must register at festival headquarters. This is vital as it is the only way the festival staff has to notify the Adjudicators of any last-minute cancellations.
  - 1. The responsibility for notification of cancellation of student soloists or ensembles lies with the *participating director*. The director should notify the Site Host at least the week prior to the festival.
- E. A warm-up room will be scheduled for each soloist and ensemble, five minutes before performance time. Vocal events will have pianos. No storage rooms will be provided at solo and ensemble festivals.
- F. Performance will immediately follow warm-up. It is the responsibility of the student to be at the proper warm-up and performance areas on time. The latecomer will be cancelled, or placed in a later opening if cleared by festival officials. The schedule will not be moved ahead if a cancellation occurs.
- G. The student must present a copy of the solo, or score, to the Adjudicator upon entering the performance area. All measures must be numbered. The performer should pick up this music upon leaving the performance area after performing. If no music is provided, the Adjudicator **IS REQUIRED TO LOWER THE RATING BY ONE GRADE**.
- H. One Adjudicator evaluates each event, gives written comments, and will speak to, or work with, students after each performance as time permits.

### IV. Awards:

- A. Each soloist or ensemble will be awarded a certificate with the rating indicated.
- B. Ratings will be posted at a central location usually about one-half hour after performance.
- C. At Solo and Ensemble festivals, medals may be purchased by those eligible. A student who receives a Superior rating is eligible to purchase a medal with a blue ribbon. A student who receives an Excellent rating is eligible to purchase a medal with a red ribbon. A student who receives a Good rating is eligible to purchase a medal with a white ribbon.
- D. The Adjudicator may select performances he/she considers to be unique or special to perform again (if they choose) at the Command Performance event. These students will

be given a “CP” card by the Adjudicator at the end of their regular performance and should then register at the Command Performance event. When offered, this event may be scheduled throughout the day and during the lunch hour. Every effort should be made to encourage students to attend and listen to as many Command Performances as possible. This is intended to help them as listeners, performers, and as critics.

1. Performers who receive a Command Performance are eligible to purchase a Command Performance pin.
2. A Command Performance is not a separate rating.

V. Ratings and adjudication:

- A. See chapter on adjudication.

VI. Any deviation from the above rules and regulations must have prior approval from the Bay Section Board of Directors.

<b>Large Group Festivals</b>
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I. Entry:

- A. Band and choral festivals are held in late April and early May of each year with at least one festival in each area. Entry forms with site locations, dates, and other pertinent information are mailed to all elementary, middle, and high schools in Bay Section each fall via *Tempo*.
- B. Orchestra: There will be “Orchestra-only” and Band/Orchestra festivals held in late April and early May of each year. These festivals:
1. Are open to all elementary, middle, and high school orchestras within the appropriate Section Area.
  2. Will include string orchestras as well as full orchestras.
  3. Will follow all entry rules, requirements, procedures, sight-reading/clinic sessions, adjudication, and awards in the same manner as other Large Group festivals.
- C. Entry forms must be accompanied by check or purchase order (no requisitions), or they will be returned. Entry fees and forms must be limited to one school.
- D. Entries are accepted on a postmark basis. It is essential that directors submit their entries as early as possible if they have a strong preference for a specific date and site. In this way they will increase the chance of obtaining acceptance at the festival of their choice. Only schools having a string or full orchestra may also enter a band into a “Band/Orchestra Festival.”
1. When all entries for a specific festival are submitted within the deadline and there are too many entries, the director will be notified and assigned to his/her second choice or asked to select another site. First preference is to be given to the schools within the school district of the host school. Second preference will be given to those entries from within the geographical area. Third preference goes to those schools from outside the geographical area.
  2. Directors shall assume that their first choice has been accepted if they are not notified within two weeks after the deadline date.
- E. Entries are to be submitted before the deadline.
1. NO REFUNDS will be made after the deadline date for entry forms if a school, or director, decides to cancel one or more groups.

- F. Entry fees are stated on the entry form, and are subject to change from year to year. The fees are intended to make the festivals self-supporting and are established to cover expenses only.
- G. A director's fee shall be charged to all non-members for each festival entered.

II. General requirements:

- A. All participants in Bay Section festivals must be enrolled in their respective school music programs at the time of the festival or the group **MUST BE DISQUALIFIED FROM RECEIVING ANY RATING BUT MAY PERFORM FOR "COMMENTS ONLY."**
- B. Directors participating in the festivals are urged to become members of MENC-CMEA in order to help support the organization. Dues for MENC membership, which include CMEA, may be sent to the Bay Section Executive Treasurer at any time.
- C. Music performed should reflect the versatility of the group in playing or singing different styles and tempos.
- D. All large groups are encouraged to perform full ensemble music, and should avoid using any repertory which features a soloist in any extended capacity.
- E. The Festival Committee requires that art music as opposed to pop music be performed by participants in all festivals or the adjudicators **ARE REQUIRED TO LOWER THE RATING BY ONE GRADE.**
- F. Multiple-school performing groups serving in place of individual school groups are acceptable but shall be scheduled so as not to immediately precede a like group representing an individual school.
  - 1. Those multiple-school groups with selective or restrictive membership ("Honor," "All-County," "Youth Symphony," etc.) are ineligible.
  - 2. Questions concerning eligibility should be referred to the Festival Committee through the Area Representative for review well in advance of the festival date.
- G. There are no restrictions as to the grade of difficulty of music performed. However, it is recognized that the adjudication will reflect the quality of the music selected and its suitability to the group as well as the quality of the performance. This judgement lies solely with the Adjudicator's capacity as a musician and professional educator. In addition to experience, the Adjudicator also relies upon what is revealed about the group from the information supplied by the director on the entry form, and appearing on the adjudication sheet, as to size of group, ages of students, experience of group, number of rehearsal hours per week, etc.
- H. The use of any electronic devices such as tuners, computers, etc., unless specifically called for in the arrangement, are not permitted or the Adjudicators **ARE REQUIRED TO LOWER THE RATING BY ONE GRADE.**

III. Specific requirements:

- A. Three copies of each instrumental score or choral octavo to be performed must be given to site headquarters staff upon the director's registration. Measures shall be numbered as an aid to Adjudicators' references, and the name of the school should appear on each copy to facilitate return.
  - 1. Each Adjudicator **MUST LOWER THE RATING BY ONE GRADE** if scores are not provided.

- B. Recommended number of selections:
  - 1. Band-Orchestra: three or less with a maximum music time of 17 minutes.
  - 2. Choral: three or less with a maximum music time of 13 minutes.
- C. All choral music shall be performed from memory or all Adjudicators **MUST LOWER THE RATING BY ONE GRADE.**
- D. Choral groups may be accompanied by any person, provided that such accompaniment is purely that and not an integral part of the musical composition. If it is an integral part of the composition, such accompaniment must be performed by a student and not an adult or professional pianist. If it is purely an accompaniment and is played by someone other than a student, the Adjudicator shall disregard this person's performance in the evaluation of the group's performance. Students are encouraged to accompany whenever possible.

#### IV. Procedures:

- A. Well before the festival, directors will receive notification of acceptance at the festival, a performance schedule, maps, and other specific information concerning the festival.
- B. Upon arrival at the site, the director registers and submits music scores for the Adjudicators (Section III, paragraph A, above). A student guide will accompany the director and group through all stages of the festival including storage (if provided), warm-up, performance, and clinic or sight-reading. The guide will be responsible for keeping the group on schedule.
  - 1. Each instrumental group will be instructed by the Site Host in regard to available storage facilities for instrument cases, etc.
  - 2. There will be no storage area for choral groups.
- C. Each choral group will be assigned to a warm-up room 20 minutes before its performance. Each instrumental group will be assigned to a warm-up room 25 minutes before its performance.
- D. Each choral group has 20 minutes total time in the performance area. Each instrumental group has 25 minutes total time in the performance area. This includes entry, tuning up (instrumental), performance, and exit. Time will be called if the performance runs longer than the allotted amount (Section III, paragraph B, sub-sections 1 and 2), but this will have no bearing on the Adjudicators' ratings.
- E. Sight-reading or a clinic is scheduled immediately after the performance. This session is held in a separate room from that of the performance, and is conducted by an Adjudicator/Clinician. With the consent of the Sight-Reading Adjudicator and the group's director, observers will be allowed to observe the clinic or sight-reading. It is normally 20 minutes for choral groups and 25 minutes for instrumental groups.
  - 1. Four Adjudicators will be utilized. Three Adjudicators will be present in the performance event for each performance, while a fourth will preside over the clinic/sight-reading event. Adjudicators will rotate from performance to clinic/sight-reading according to a pre-determined schedule.
  - 2. All elementary and middle school performing groups have the option to participate in either clinic or sight-reading. If sight-reading is chosen, this will not be considered in the awarding of a Unanimous Superior plaque. At the elementary and middle school levels, a group must receive Superior ratings from the three performance Adjudicators to be eligible for the Unanimous Superior plaque.
  - 3. All high school performing groups will be involved with sight-reading or a clinic. Sight-reading is not required; however, high school groups which elect not

to sight-read are ineligible for a Unanimous Superior plaque, which requires four Superior ratings -- three from the Performance Adjudicators and one from the Sight-Reading Adjudicator.

4. Groups choosing not to sight-read will be assigned a clinic.
- F. Non-rated festivals for large groups, if the need is indicated, will occur upon recommendation of the Festival Committee and as the wishes of the directors are made known. These festivals will be organized the same as rated festivals described above, except that no ratings will be given.

<b>Sight-reading Band, Orchestra, Choral And Jazz</b>
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I General:

- A. Sight-reading is not required; however, high school groups which elect not to sight-read are ineligible for the Unanimous Superior plaque, which requires four Superior ratings (see Section IV, paragraph E above). Directors must indicate on entry forms whether a group will sight-read or receive a clinic. This choice may not be changed at the festival.
- B. Sight-reading is conducted in a separate room immediately after the group's performance time. Each CHORAL group is allowed 20 minutes including entry and exit. Each INSTRUMENTAL group is allowed 25 minutes including entry and exit.
- C. The entire personnel of the performing group must sight-read, and the group shall not be augmented with additional performers. If additional performers are added, the Sight-Reading Adjudicator **MUST LOWER THE RATING BY ONE GRADE.**

II. Music:

- A. The Special Representatives for Band, Orchestra and Jazz are responsible for organizing the selection of music for sight-reading. Separate levels of difficulty will be selected for the different grade levels of the performance groups.
- B. Choral groups will be provided with a single selection for the following:

High School SATB for:	only choir or beginning choir only choir or intermediate choir only choir or advanced choir or chamber choir
High School SSA for:	only choir or beginning choir only choir or intermediate choir or advanced choir
High School TBB:	only choir or beginning choir only choir or intermediate choir or advanced choir

Middle School SATB  
Middle School SSA

1. Choral music has no *divisi* parts, has a piano reduction rather than a separate piano part, and has a separate staff for each part.

III. Procedures:

- A. **CHORAL:** After the group members are seated, the director will be given the appropriate score and will have two minutes to study the score. During this time the music will be passed out, but must remain closed.
  1. At the end of the two minutes, the group will be instructed to open the music and

- the director will then have five minutes to rehearse the group in any manner, including the use of the piano.
2. At the end of the five minutes, the Adjudicator will call time and the number will be performed *a cappella* (unaccompanied). (The director may elect to perform the number accompanied, but in this case the rating **MUST BE LOWERED ONE GRADE.**)
  3. The entire sight-reading will be tape recorded, including the Adjudicator's instructions, the director's rehearsal of the group, the actual performance and the Adjudicator's comments at the end.
- B. **INSTRUMENTAL:** After the group is seated, the director will have two minutes to select a score for a piece one grade level below the music played in the preceding performance, or any music of a higher grade level, and to study the score. During this time the music folders will be distributed, but must be kept closed.
1. At the end of the two minutes, the group will be instructed to open the folders and find the proper part. The director will then have five minutes to go over the selection with them, calling attention to any features of the music. The director may sing phrases or illustrate how special rhythmic figures should be played. The members of the group may ask questions. In short, the director may utilize this time in any way, with the following exception: members of the group may not play, sing, clap, or in any other way rehearse their parts.
  2. At the end of the five minutes the Adjudicator will call time and the selection will be performed, from beginning to end, taking repeats where indicated, and without stopping.
  3. The entire sight-reading will be tape recorded, including the Adjudicator's instructions, the director's rehearsal of the group, the actual performance and the Adjudicator's comments at the end.
- C. At the conclusion of the sight-reading and before the music is passed in, the Adjudicator will, in addition to the written comments, make verbal comments to the students and may work with them as time permits.

#### IV. Adjudication:

- A. The main features of performance are outlined on the sight-reading adjudication form (see Appendix).
- B. Particular attention should be given to the ability of the group to learn while reading, i.e., the correction of an error on a repeat, correction of improper balance through listening, recovery after a trouble spot, etc.
- C. Refinements such as fine tone, crisp attacks, attention to dynamics, etc., will be considered by the Adjudicator.
- D. There will be no specified penalty for calling out rehearsal numbers while performing, but the judge will be aware of an inability of the group to read at sight without such help.
- E. A group finding it necessary to stop and begin again displays a weakness that must be taken into consideration by the Adjudicator and **MUST BE TAKEN INTO CONSIDERATION BY THE ADJUDICATOR.**
- F. The cardinal rule is to keep the music going with as much accuracy as possible. Although a perfect reading is the goal, the group and director should not be dismayed when errors occur, since that is a natural occurrence in sight-reading.
- G. The Adjudicator shall take into consideration the group's age level and experience in

assigning ratings and giving comments.

V. Certificate and awards:

- A. Certificates: At all large group festivals, each participating group will receive a certificate along with the adjudication sheets mentioned above. The certificate will show the composite rating derived from the average of the three ratings given by the performance Adjudicators (see Appendix).
  - 1. A group which performs for comments only will also be issued a standard certificate indicating that it was a participant.
- B. Medals: Members of groups receiving a composite performance rating of Superior are eligible to purchase a medal with a blue ribbon. Members of groups receiving a composite performance rating of Excellent are eligible to purchase a medal with a red ribbon. Members of groups receiving a composite performance rating of Good are eligible to purchase a medal with a white ribbon.
- C. Unanimous Superior Plaques:  
High school groups which receive four Superior ratings -- one each from the Performing Adjudicator and the Sight-Reading Adjudicator -- are eligible to purchase a Unanimous Superior plaque. (see Appendix) This plaque is imprinted with the word "Superior" and indicates that all of the Adjudicators rated the group Superior.
  - 1. Middle school and elementary groups are eligible for the Unanimous Superior plaque if all of the three performance Adjudicators rate the group's performance as Superior.
- D. Ratings will be posted at regular intervals. Students should be encouraged to listen to other groups rather than linger near the rating board waiting for ratings to be posted.
- E. UNDER NO CIRCUMSTANCES MAY RATINGS BE CHANGED ONCE THEY ARE PUBLICLY POSTED.

VI. Comments only:

Any group performing at a rated festival may request that it be adjudicated "for comments only." All requirements and procedures remain the same except that no rating will be given to the group.

VII. Ratings and Adjudication:

- A. Consult the chapter entitled Adjudication for full details. (Section IV)

VIII. Any deviation from the above rules and regulations must have prior approval from the Bay Section Board of Directors.